

## Media training for PR Managers (20 May 2025)

## **Cancellation policy**

## If you wish to cancel your place, the following charges will apply:

- More than 28 days before the course start date no charge (full refund).
- 15 28 days before the course start date 25% of the delegate fee.
- 0 14 days before the course start date 100% charge.

## Substitutions:

Name changes for attendees will be accepted free of charge up until 17:00 on Wednesday, 14 May 2025. We regret that name changes may not be accepted after this time.

All cancellations/substitutions must be made in writing by emailing the BSA events team at <u>events@bsa.org.uk</u>